

## Position Description

### Kindergarten Inclusion Support (KIS) Additional Assistant Casual position

<b>Job title</b>	Kindergarten Inclusion Support Additional Assistant (Casual)
<b>Classification</b>	Social, Community, Home Care and Disability Services and Industry Award 2010 (SCHADS)
<b>Program/Department</b>	Inclusion and Support
<b>Reports to</b>	KIS Coordinator

### Noah's Ark KIS programme

Noah's Ark is a value driven, not for profit community organisation. We offer a range of service and programmes that support families who have a child with a disability or additional needs.

Noah's Ark manages the Kindergarten Inclusion Support program in the Loddon Mallee region (excluding Mildura and Robinvale). The program is focused on supporting Kindergartens to provide an environment that is responsive to the individual strengths, abilities, and interests of all children, including those with a disability, additional support needs and/or complex medical needs.

### Position Summary

Noah's Ark employs a casual pool of KIS Additional Assistants (KISAA) to work as part of the staff team in local kindergarten's programs.

The casual hours available vary across regional areas and individual kindergartens. Noah's Ark employs casual staff with standard weekly hours across school terms as well as relief staff on flexible hours.

### Key Responsibilities

Under the direction of the early childhood teacher at the Kindergarten:

- assists in providing an educational programme that supports the meaningful participation of all children.
- shares everyday team responsibilities to ensure all children have the opportunity to engage with each other and with the experiences provided within the kindergarten program.

### Key selection criteria

#### Knowledge and Experience Essential

- Ability to develop relationships with children that are supportive and responsive to their individual needs.
- Ability to work independently and collaboratively as part of a staff team
- Understanding of and commitment to maintaining confidentiality and privacy
- Demonstrated ability to relate to others with kindness, respect, and positivity

## Desirable

- Qualifications in Early Childhood, Education or Disability

## Prerequisites

- Satisfactory National Police Record Check
- Current Working with Children Check
- Proof of Covid-19 Vaccination plus Booster (Third Dose)

---

**Staff Member Signature**

---

**Date**